

THE WOODLANDS TOWNSHIP

BOARD OF DIRECTORS

WORKSHOP MEETING

SEPTEMBER 16, 2010

MINUTES

THE STATE OF TEXAS §

COUNTIES OF HARRIS & MONTGOMERY §

The Board of Directors of The Woodlands Township met in regular session, open to the public, on September 16, 2010, posted to begin at 7:30 a.m. The workshop session was held in a meeting room at the Office of The Woodlands Township, Board Chambers, 10001 Woodloch Forest Drive, Suite 600, The Woodlands, Texas, within the boundaries of The Woodlands Township.

DIRECTORS PRESENT: Chairman Tough, Vice Chairman Lloyd Matthews, Secretary Claude Hunter, Treasurer Ed Robb, Director Nelda Blair, Director Tom Campbell and Director Peggy Hausman

DIRECTORS ABSENT: None

STAFF/ADVISORS: Don Norrell, President/General Manager, John Powers, Assistant General Manager Community Services, Monique Sharp, Assistant General Manager of Finance & Administration, Fire Chief Alan Benson, Susan Welbes, Director of Human Resources, Nick Wolda, Director of Community Relations/CVB, President, Miles McKinney, Legislative Affairs & Transportation Manager, Mary Connell, Manager of Community Relations, and Bret Strong, Legal Counsel

CALL TO ORDER:

Chairman Tough called the workshop session to order at 7:30 a.m. and declared that notice of this meeting was posted 72 hours in advance at the Courthouses of Montgomery and Harris Counties and inside the boundaries of The Woodlands Township at the office building located at 10001 Woodloch Forest Drive, Suite 600, The Woodlands, Texas. As there was a quorum of members present, the Board proceeded to conduct business regarding the following matters.

CONSIDER AND ACT UPON ADOPTION OF MEETING AGENDA:

Chairman Tough called for a motion and second to adopt the agenda.

MOTION: Motion by Vice Chairman Matthews; second by Secretary Hunter

VOTE: **Ayes:** Chairman Tough

Board of Directors
Workshop Meeting
September 16, 2010

Vice Chairman Matthews
Secretary Hunter
Treasurer Robb
Director Blair
Director Campbell
Director Hausman

Nays: None

Absent: None

ACTION: Motion passed unanimously.

RECOGNIZE PUBLIC OFFICIALS:

There were no public officials in attendance.

PUBLIC COMMENT:

- Hartley Mackintosh-requested that the Township coordinate and organize the bi-annual Flea Market (handout)

The Public Comment Sign In Roster and handout material are attached hereto collectively as Exhibit "A".

RECEIVE AND CONSIDER THE POTENTIAL CONSENT AGENDA:

(This agenda consists of non-controversial or "housekeeping" items required by law that will be placed on the Consent Agenda at the next Board Meeting and may be voted on with one motion. Items may be moved from the Consent Agenda to the Regular Agenda by any Board Member making such request.)

Receive and consider approval of the minutes of the August 12, 2010 Special Board Meeting, August 12, 2010 Public Hearing, August 17, 2010 Public Hearing, August 19, 2010 Budget Workshop, August 25, 2010 Regular Board Meeting, and August 31, 2010 Special Board Meeting of the Board of Directors of The Woodlands Township;

Chairman Tough asked the Board to review the minutes in preparation of the September 22, 2010 regular Board of Directors meeting. There were no corrections to the minutes. This item will be brought forward to the September 22, 2010 regular Board meeting for approval under the Consent Agenda.

Receive and consider a proclamation in support of International Walk to School month;

Chairman Tough commented that this item will be recognized as a briefing item at next week's regular Board meeting along with a similar proclamation and briefing for National Night Out.

Receive and consider an award of bid for tree removal services;

John Powers provided a summary of this item with a recommendation that the Board of Directors award the bid to Southeast Texas Trees to provide tree removal services and authorize the President/General Manager to execute a three year contract commencing January 1, 2011. This item will be brought forward to the September 22, 2010 regular Board meeting for approval under the Consent Agenda.

Receive and consider a Computer Aided Dispatch (CAD) interlocal agreement with Montgomery County Hospital District;

Fire Chief Alan Benson presented a summary of this item with additional comments and clarification provided by Allen Johnson, CEO for Montgomery County Hospital District, Kelly Curry, COO for Montgomery County Hospital District, Deputy Chief Jerry Bittner, and attorney, Brett Strong. It was recommended that the Board of Directors approve the interlocal agreement with the Montgomery Hospital District, The Woodlands Township, and The Woodlands Fire Department as presented and allow the use of 2010 capital funds not to exceed \$495,000 and authorize the President/General Manager of The Woodlands Township to execute the agreement. This item will be brought forward to the September 22, 2010 regular Board meeting for approval under the Consent Agenda.

Receive and consider a service agreement with The Woodlands GREEN;

John Powers presented a summary of this item with additional comments from Brett Strong. It was recommended that the Board of Directors approve the service agreement with The Woodlands GREEN and authorize the President/General Manager to execute the agreement. This item will be brought forward to the September 22, 2010 regular Board meeting for approval under the Consent Agenda.

Receive and consider a Memorandum of Understanding (MOU) with RUSH Soccer for athletic field use;

John Powers asked that this item be deferred until the October Board Workshop meeting in order to give Texas RUSH time to adjust their schedule. **Place item on the October Board Workshop Consent Agenda.**

Receive and consider a service agreement with the Panther Creek Village Association;

During Public Comment, Mr. Hartley Mackintosh informed the Board that the Panther Creek Village Association respectfully declined the opportunity to enter into a proposed service agreement for the bi-annual Flea Market. Mr. Powers then asked Chairman Tough for direction on how to proceed with this matter. The Chair directed Mr. Powers to check with the other village associations to see if any of them would be willing to take on this event. Information will be brought back to the Board at their regular Board meeting on September 22, 2010. **Place item on the September 22, 2010 Board of Directors' Regular Agenda.**

Receive and consider revision of the 2010 Capital Projects list for new pathways and streetscape in Town Center;

John Powers presented a summary of this item with a recommendation that the Board of Directors approve the revision to the 2010 Parks and Recreation Capital Projects list for new pathways and streetscape in Town Center as submitted with the same conditions and authorization to the President/General Manager as approved by the Board on January 27, 2010. This item will be brought forward to the September 22, 2010 regular Board meeting for approval under the Consent Agenda.

Receive and consider approval of Worker's Compensation insurance renewal policy;

Susan Welbes presented a summary of this item with a recommendation that the Board of Directors authorize the President/General Manager to execute the Worker's Compensation insurance contract with Texas Mutual Insurance Company in the total amount of \$277,091. This item will be brought forward to the September 22, 2010 regular Board meeting for approval under the Consent Agenda.

Receive and consider a request from the City of Houston to concur with selected projects to be funded under the Regional Participation Agreement between The Woodlands Township and the City of Houston;

Don Norrell presented a summary of this item and informed the Board that he had sent a request to the City of Houston asking that the City provide specific amounts for the selected projects. The Board will be notified when this information is available. This item will be brought forward to the September 22, 2010 regular Board meeting for approval under the Consent Agenda.

BRIEFINGS:

Receive a recommendation from the Ad Hoc Water Taxi Committee regarding water taxi service agreements;

Lloyd Matthews, Chair of the Ad Hoc Water Taxi Committee introduced this item and then asked Brett Strong to provide additional information on this matter. Mr. Strong informed the Board that the committee is very close to bringing a recommendation to the Board. **Remove item from September 22, 2010 Regular Agenda.**

Receive a report regarding accounting for Water Taxi operations;

Monique Sharp presented this item and informed the Board that water taxi operations will be tracked separately from other projects.

Receive a presentation from Waste Management regarding additional recycling material that will be accepted;

This item will be presented at the September 22, 2010 regular Board of Directors' meeting.

Receive a presentation from Gary Louie with the YMCA regarding Creekside Outdoor Adventure Center;

This item will be presented at the September 22, 2010 regular Board of Directors' meeting.

Receive a report from the South County Woodlands Economic Development Partnership;

This item will be presented at the September 22, 2010 regular Board of Directors' meeting.

POTENTIAL REGULAR AGENDA:

This agenda consists of items that will be placed on the Regular Agenda at the next Board of Directors' Meeting.

Receive and consider a recommendation from the Governance Committee regarding the committee system of The Woodlands Township;

Chairman Tough referred the Board to a handout regarding this item and then called on Director Blair, Chair of the Governance Committee, to introduce this item. Karen Dempsey was then called on to provide an overview of the committee's recommendations. Following Ms. Dempsey's review, it was recommended that the Board adopt the recommendations as presented by the Committee on Governance for changes in Board committees. This item will be brought forward to the regular Board meeting for approval.

Discuss a request from Director Robb regarding consideration of a sister city program;

Karen Dempsey provided a summary of this item for discussion purposes. This item will be brought forward to the September 22, 2010 regular Board meeting for consideration and action.

Receive and consider liability and property insurance quotes for certain operations and assets of The Woodlands Township;

This item will be discussed at the September 22, 2010 regular Board of Directors' meeting.

CLOSED MEETING (if applicable);

Recess at 9:28 a.m. to Executive Session to discuss matters relating to real property pursuant to §551.072, Texas Government Code; deliberation of economic development negotiations pursuant to §551.087, Texas Government Code; discuss personnel matters pursuant to §551.074, Texas Government Code; and to consult with The Woodlands Township's attorney concerning pending litigation pursuant to §551.071, Texas Government Code;

Reconvene in Public Session at 10:49 a.m.;

Chairman Tough announced that it would not be necessary to take action at this time on matters discussed in Executive Session.

ADMINISTRATIVE REPORTS;

Community Services: presented by John Powers

- National Night Out to be held October 2, 2010
- Watch Talk Wednesday scheduled for September 22, 2010-presentation on Rape Aggression Defense Training
- Good Neighbor Day to be held September 25, 2010 at May Valley Park in the Village of Sterling Ridge
- Repairs of leak in the water wall at the Fountains at Waterway Square are in progress.
- Revised residential standards replacing the 2006 version have been adopted
- Request for Proposals are being solicited for contract security services for Waterway Square
- Bids are being solicited for sound engineering and equipment services for special events produced in the Township

Community Policing: presented by Marian Leck

- New foot patrol security officer for the Waterway
- There were no burglaries of motor vehicles over Tax-Free Weekend
- Sheriff's Department completed putting "The Woodlands" on new patrol vehicles
- Provided a new statistic from Department of Public Safety
- Captain Eason will present a Law Enforcement Report at the September 22, 2010 regular Board meeting

The Woodlands Fire Department: presented by Chief Benson

- Groundbreaking Ceremony for Station 8 on September 20, 2010
- Annual Chili Cook-Off and Service Awards on October 9, 2010

The Woodlands Convention & Visitors Bureau: presented by Nick Wolda

- Update on various publications featuring articles about The Woodlands
- Labor Day Event was a great success
- Update on upcoming events: Live @ Night, Oktoberfest, Trick or Treat Trail
- Holiday Planning: Lighting of the Doves, iWOW, Ice Rink

DISCUSS FUTURE AGENDA/ANNOUNCEMENTS:

Consideration of items to be placed on the agenda for next month's meeting;

There were no items presented.

Board announcements; and

There were no announcements.

Adjourn

As there was no further business to discuss, Chairman Tough called for a motion and second to adjourn the meeting at 11:07 a.m.

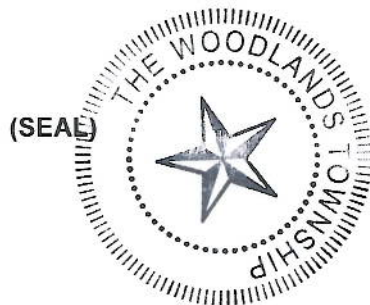
MOTION: Motion by Treasurer Robb; second by Secretary Hunter

VOTE: **Ayes:** Chairman Tough
 Vice Chairman Matthews
 Secretary Hunter
 Treasurer Robb
 Director Blair
 Director Campbell
 Director Hausman

Nays: None

Absent: None

ACTION: Motion passed unanimously.





Claude Hunter
Secretary, Board of Directors

EXHIBIT OMISSIONS*

EXHIBIT "A"

***To view Exhibits, please contact the Records Management Analyst at 281-210-3800.**